

PEOPLE DEVELOPMENT

Communication
Creativity Skills
Human Resources
Language Skills

Leadership Skills
Self-Development

Contact Number: 6376 0777 | Email Address: learning@sqcentre.com

Communication

Course Duration (hrs) Fee (\$\$) Excl GST Nett Fee (\$\$) Incl GST

In-Company Training

<ul style="list-style-type: none"> Delivering Powerful and Persuasive Presentations C-DPPP-02 	Classroom-based learning	14	\$ 575.00	\$ 615.25
<ul style="list-style-type: none"> Effective Business Writing Skills C-EBWS-03 	Classroom-based learning	14	\$ 575.00	\$ 615.25
<ul style="list-style-type: none"> Effective Replies to Social Media C-ERSM-04 	Classroom-based learning	7	\$ 400.00	\$ 428.00
<ul style="list-style-type: none"> Essentials of Email Writing and Online Etiquette C-EWOE-05 	Classroom-based learning	7	\$ 380.00	\$ 406.60
<ul style="list-style-type: none"> Handling Email Complaints C-HECT-07 	E-learning	7	\$ 180.00	\$ 192.60
<ul style="list-style-type: none"> Negotiating for Success C-NFST-08 	E-learning	10.5	\$ 250.00	\$ 267.50
<ul style="list-style-type: none"> Technical Proposal Writing C-TPWT-09 	E-learning	7	\$ 180.00	\$ 192.60
<ul style="list-style-type: none"> Winning Replies! (Effective Written Response to Build Customer Loyalty) C-WINR-06 	Classroom-based learning	14	\$ 500.00	\$ 535.00

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Creativity Skills

Course Duration (hrs) Fee (\$\$) Excl GST Nett Fee (\$\$) Incl GST Nett Fee after Training Grant* SMEs Non-SMEs/Self-Sponsored Nett Fee (\$\$) after MCEs*

<ul style="list-style-type: none"> A Design Thinking Approach to Idea Generation and Selection WSQ TGS-2020505082 Sep 13 - 14 	Classroom-based learning	16	\$ 590.00	\$ 631.30	\$ 100.30	\$ 391.30	\$ 100.30
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In-Company Training

<ul style="list-style-type: none"> Creative Sparks! CS-CRSP-01 	Classroom-based learning	14	\$ 500.00	\$ 535.00	-	-	-
<ul style="list-style-type: none"> Design Thinking as a Strategy for Innovation CS-DTAS-02 	Classroom-based learning	14	\$ 750.00	\$ 802.50	-	-	-
<ul style="list-style-type: none"> Spinovator™ Toolkit - How to find Creative Solutions to Problems CS-TSTK-03 	Classroom-based learning	7	\$ 360.00	\$ 385.20	-	-	-

• SkillsFuture Credit up to \$500 can be used for the approved skills-related courses.
* Nett fee is inclusive of GST and subject to terms and conditions.

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Human Resources

	Course Duration (hrs)	Fee (S\$) Excl GST	Nett Fee (S\$) Incl GST
<ul style="list-style-type: none"> ● Behavioural Competence Interview: The Psychological Approach HR-BCIP-01 Contact us for more information. 	7	\$ 450.00	\$ 481.50

In-Company Training

<ul style="list-style-type: none"> ● Training Needs Analysis for Organisations HR-TNAO-04 	7	\$ 450.00	\$ 481.50
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Language Skills

In-Company Training

	Course Duration (hrs)	Fee (S\$) Excl GST	Nett Fee (S\$) Incl GST
<ul style="list-style-type: none"> ● Easy English LA-EETC-I-01 	60	\$ 550.00	\$ 588.50
<ul style="list-style-type: none"> ● Working English LA-WETC-I-02 	60	\$ 550.00	\$ 588.50

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Self-Development

	Course Duration (hrs)	Fee (S\$) Excl GST	Nett Fee (S\$) Incl GST
<ul style="list-style-type: none"> ● The Executive SMART : Thriving in Cultural Diversity SD-ESCD-01 Contact us for more information. 	14	\$ 800.00	\$ 856.00

In-Company Training

<ul style="list-style-type: none"> ● Building Relationships Using EQ SD-BRUE-I-05 	3.5	\$ 110.00	\$ 117.70
<ul style="list-style-type: none"> ● Positive Influence and Conflict Management SD-PICM-03 	14	\$ 650.00	\$ 695.50
<ul style="list-style-type: none"> ● Proactive Time and Stress Management SD-PTSM-I-06 	7	\$ 180.00	\$ 192.60
<ul style="list-style-type: none"> ● Stretch Your Time - How to Get More Done in Less Time SD-SYRT-04 	7	\$ 440.00	\$ 470.80

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Leadership Skills

		Course Duration (hrs)	Fee (\$\$) Excl GST	Nett Fee (\$\$) Incl GST
<ul style="list-style-type: none"> ● Certificate in Section Leader (English) LS-CSLE-01 Sep 27 - 28 	Classroom-based learning ■	14	\$ 575.00	\$ 615.25
<ul style="list-style-type: none"> ● Certificate in Section Leader (Mandarin) LS-CSLM-02 Aug 23 - 24 	Classroom-based learning ■	14	\$ 575.00	\$ 615.25
<ul style="list-style-type: none"> ● On-The-Job Training Instructor Course LS-OJTI-04 Nov 10, 17 & 24 	Classroom-based learning ■	12	\$ 530.00	\$ 567.10
<ul style="list-style-type: none"> ● Effective Supervisory Management Skills LS-ESMS-07 Aug 19 - 20 Nov 25 - 26 	E-learning *	14	\$ 650.00	\$ 695.50
<ul style="list-style-type: none"> ● Leadership Skills for New Managers LS-LSNM-09 Jul 8 - 9 Oct 28 - 29 	E-learning *	14	\$ 650.00	\$ 695.50
<ul style="list-style-type: none"> ● Mindful Leadership - Bringing Out the Best of You and Your Team LS-MILE-11 Dec 2 - 3 	Classroom-based learning *	14	\$ 750.00	\$ 802.50

In-Company Training

<ul style="list-style-type: none"> ● Negotiation Skills for Win-Win Outcomes LS-NSWW-I-03 	Classroom-based learning ■	7	\$ 450.00	\$ 481.50
<ul style="list-style-type: none"> ● Building High Performance Teams LS-BHPT-05 	Classroom-based learning *	14	\$ 575.00	\$ 615.25
<ul style="list-style-type: none"> ● Coaching and Mentoring for Leaders and Managers LS-CMLM-I-06 	Classroom-based learning *	14	\$ 750.00	\$ 802.50
<ul style="list-style-type: none"> ● Enhanced Effective Supervisory Management Skills Through Workplace Big5 Personality Profile LS-EESM-I-13 	E-learning *	14	\$ 650.00	\$ 695.50
<ul style="list-style-type: none"> ● Managing People Effectively - Core Skills for New People Managers LS-CSPM-10 	Classroom-based learning *	14	\$ 575.00	\$ 615.25
<ul style="list-style-type: none"> ● Stepping Up to Leadership - How to Build, Influence and Lead Strong Relationships LS-SUTL-I-01 	Classroom-based learning *	14	\$ 750.00	\$ 802.50
<ul style="list-style-type: none"> ● Think and Plan Strategically to Succeed LS-TAPS-12 	Classroom-based learning *	14	\$ 750.00	\$ 802.50

■ Supervisory Level * Managerial Level