



Terms & Conditions:

SQ Centre reserves the right to cancel any of the course schedules due to unforeseen circumstances and will make every effort to inform participants of any changes in advance.

*2-day,3-day and 5-day programmes total 16 hours, 24 hours and 40 hours respectively.

+Subsidised prices quoted are NETT and for ONE training programme. Subsidised course fees available to Singaporeans and PRs only. Foreigners (Non-Singaporeans / Non-PRs) course fee: 2-day (\$310.30 nett) , 3-day (\$556.40 nett) and 5-day (\$1059.30 nett).

Cancellation and Refund Policy

Written notification of cancellation to enrolments@sqcentre.com or fax (+65) 6274 6091:

Course Cancellation	Cancellation charge	Refund
At least 10 working days	None	Full
Within 6 - 9 working days	25% of course fee	75% of course fee
Less than 5 working days	100% of course fee	None

Course is subject to minimum participation (usually 15 - 18 people) to commence.

SQ Centre reserves the right to cancel/reschedule any of the above courses due to unforeseen circumstances and will make every effort to inform participants of any changes in advance.

Course date reschedule:

-Participants may reschedule each course date **once**, only if written notice is provided at least 5 working days before the course starts.

If written notification is received less than 5 working days before, cancellation charges equivalent to the full course fee charge applies.

-Subsequent request for reschedule of course date or cancellation is subject to the **full course fee charge**.

